

MINUTES OF THE POTTSTOWN METROPOLITAN
REGIONAL PLANNING COMMITTEE
JANUARY 24, 2018
(Approved February 28, 2018)

The Pottstown Metropolitan Regional Planning Committee held a meeting on January 24, 2018 at 7:00 p.m.

Attending were: Douglass Township- Ed Reitz, Pete Hiyrak, Anthony Kuklinski
East Coventry Township- Walter Woessner, N. Lance Parson, Ray Kolb
Lower Pottsgrove Township – Tom Troutman
North Coventry Township – Bill Soumis, Jim Marks
New Hanover Township – Kurt Zebrowski
Pottstown Borough – Ryan Procsal, Dan Weand
Upper Pottsgrove Township –Elwood Taylor, Greg Churach
West Pottsgrove Township – Mark Green
Montgomery County Planning Commission – John Cover, Marley Bice
Recording Secretary – Bonnie L. Frisco

1. Meeting Called to Order

Mr. Zebrowski called the meeting to order at 7:02 p.m.

2. Roll Call

Mr. Zebrowski did a roll call and all municipalities were represented.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Reorganization

Mr. Cover proceeded with the reorganization process.

Mr. Kuklinski moved to appoint Mr. Reitz to be the Chair. Mr. Zebrowski seconded the motion. The motion carried unanimously.

Mr. Troutman moved to appoint Mr. Soumis to be the Vice Chair. Mr. Marks seconded the motion. The motion carried unanimously.

Mr. Marks moved to appoint Mr. Procsal to be the Treasurer. Mr. Weand seconded the motion. The motion carried unanimously.

Mr. Hiyrak moved to reappoint Ms. Frisco to be the Recording Secretary. Mr. Troutman seconded the motion. The motion carried unanimously

5. Review of December Meeting Minutes

Mr. Soumis moved to approve the December 7, 2017 meeting minutes as presented. Mr. Churach seconded the motion. The motion carried unanimously

6. Treasurer's Report

Ms. Bice noted that the past loans to the Mini-Grants Account have all been repaid to the Administrative Account but there is an outstanding loan from the Administrative Account to the Circuit Rider Account.

Mr. Kuklinski moved to reimburse the Administrative Account in the full amount that was loaned to the Circuit Rider Account by adding \$119.83 to the annual bill of the six participating communities to make up the \$719.00 shortfall, contingent upon receiving the full requested closeout amount from DCNR for Year 3 of the Circuit Rider program. Mr. Weand seconded the motion. The motion carried unanimously.

Mr. Kuklinski moved to proceed with transferring \$6,531.00 from the Circuit Rider Account to the Administrative Account to partially repay the past loan of \$10,500.00. Mr. Troutman seconded the motion. The motion carried unanimously.

Ms. Bice noted that a separate bank account should be opened for the DCNR grant for the engineering of the Tri-County Trails project for record keeping.

Mr. Kuklinski moved to approve the January Treasurer's Report. Mr. Weand seconded the motion. The motion carried unanimously

7. DVRPC Pottstown Regional Traffic Study Discussion

Karen Whitaker, Transportation Planner for the DVRPC was present to assist the Committee with Traffic Study Update map assignments. Representatives from the different communities placed notifications on corresponding maps identifying traffic areas of concern. There was discussion regarding the determination of how the traffic areas will be identified, selected and prioritized. DVRPC representatives will categorize the selections and provide their conclusions at a later date.

Jamie Gwynn, New Hanover Township Manager, requested that DVRPC provide general cost estimates for the targeted traffic area improvements.

There was discussion how PennDot is aware of the need to communicate with local municipalities as projects are planned and the levels of communication are to improve.

8. Municipal Updates

Douglass Township

There was no new report for Douglass Township.

East Coventry Township

There was no new report for East Coventry Township.

Lower Pottsgrove Township

There was no new report for Lower Pottsgrove Township.

New Hanover Township

There was no new report for New Hanover Township.

North Coventry Township

There was no new report for North Coventry Township.

Pottstown Borough

There was no new report for Pottstown Borough.

Upper Pottsgrove Township

There was no new report for Upper Pottsgrove Township.

West Pottsgrove Township

There was no new report for Pottsgrove Township.

9. School District Updates

Boyertown Area

No one was present.

Owen J. Roberts

No one was present.

Pottsgrove

No one was present.

Pottstown

No one was present.

10. MCPC Update

Ms. Bice noted the Grant Programs Flyer for the Montco2040 Implementation Grant Program and encouraged municipalities to apply and noted the minimum local match is 20%.

Ms. Bice noted that a response was received by one of the Senators in response to the Spotted Lantern Fly letter of support.


11. Public Comment

There was no public comment.

12. Adjournment

Mr. Troutman moved to adjourn the meeting at 9:06 p.m. Mr. Churach seconded the motion. The motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Bonnie L. Frisco".

Bonnie L. Frisco
Recording Secretary