

MINUTES OF THE POTTSTOWN METROPOLITAN  
REGIONAL PLANNING COMMITTEE  
JANUARY 25, 2017  
(Approved February 22, 2017)

The Pottstown Metropolitan Regional Planning Committee held their monthly meeting on January 25, 2017 at 7:00 p.m.

**Attending were:** Douglass Township- Ed Reitz  
East Coventry Township- Walter Woessner and Michael Moyer  
Lower Pottsgrove Township – Tom Troutman  
North Coventry Township – Bill Soumis and Jim Marks  
New Hanover Township – Kurt Zebrowski  
Pottstown Borough – Dan Weand and Ryan Procsal  
Upper Pottsgrove Township – Elwood Taylor, Gregory Churach  
West Pottsgrove Township – Dominic Gentile  
Montgomery County Planning Commission – John Cover  
Recording Secretary – Bonnie L. Frisco

**1. Meeting Called to Order**

Mr. Moyer called the meeting to order at 7:05 p.m.

**2. Roll Call**

Mr. Moyer did a roll call and all were represented.

**3. Pledge of Allegiance**

The pledge of allegiance was recited.

**4. Review of November-December Meeting Minutes**

Mr. Troutman moved to approve the December 1, 2016 meeting minutes as presented. Mr. Woessner seconded the motion. The motion carried with Mr. Zebrowski abstaining as he was not present at the December 1, 2016 meeting.

**5. Treasurer's Report**

Mr. Gentile moved to approve the December/January Treasurer Reports. Mr. Soumis seconded the motion. The motion carried unanimously.

**6. Reorganization**

Mr. Cover proceeded with the reorganization process.

Mr. Reitz moved to appoint Mr. Moyer to be the Chair. Mr. Gentile seconded the motion. The motion carried unanimously.

Mr. Reitz moved to appoint Mr. Zebrowski to be the Vice Chair. Mr. Marks seconded the motion. The motion carried unanimously.

Mr. Weand moved to appoint Mr. Procsal to be the Treasurer. Mr. Soumis seconded the motion. The motion carried unanimously.

Mr. Reitz moved to reappoint Ms. Frisco to be the Recording Secretary. Mr. Weand seconded the motion. The motion carried unanimously.

**7. Traffic Study Update – Matthew Edmond**

Matthew Edmond, MCPC Transportation Planning Section Chief, was present to provide a traffic study update. Mr. Edmond noted that the plan will process will start with data collection, study existing tracks, account for further development and determine needed road projects. Mr. Cover suggested that the traffic study focus on major thoroughfares.

Mr. Reitz moved to proceed with the traffic study. Mr. Soumis seconded the motion. The motion carried unanimously.

**8. Land Use Study**

Mr. Cover noted that the land use study will be done in conjunction with the traffic study.

**9. Uniform Construction Code Board of Appeals**

There was a brief discussion regarding the Uniform Construction Code Board of Appeals and it was noted that the law allows a regional Code of Appeals. It was agreed that the members would go back to their Boards to determine if the individual municipalities would consider a regional Uniform Construction Code Board of Appeals.

**10. 2017 Contact List Update**

It was requested that corrections to the 2017 contact list be provided at the next meeting.

**11. Circuit Rider Update**

No new update.

**12. Mini Grant Update**

No new update.

**13. Greenway Study Update**

No new update.

**14. Municipal Updates**

Douglass Township

Mr. Reitz noted there is nothing new to report for Douglass Township.

East Coventry Township

Mr. Woessner noted that the new elementary school plans are ready for signature for recording and the school has obtained the Highway Occupancy Permit from PADOT. Mr. Woessner inquired if medical marijuana facilities are an agricultural or commercial use. There was discussion whether the item should be addressed in individual codes or be handled as a region and identify a couple locations in the region affording shared regional use as extra protection. Mr. Cover noted the item needs to be added to zoning or each community takes

chances and he recommended that the individual boards be consulted to see if they want to handle the use on a regional level.

Lower Pottsgrove Township

Mr. Troutman noted the Spring Valley development (178 homes) has conditional final plan approval and Sanatoga Green plan is working on preliminary plan revisions.

New Hanover Township

Mr. Zebrowski stated that the Board was provided with an overview of the airport property project at their Board meeting. Bus service may be needed at the proposed town center.

North Coventry Township

Mr. Marks noted that the Coventry Mall developers are moving along with potential tenants.

Pottstown Borough

Mr. Procsal noted there is nothing new to report for Pottstown Borough.

Upper Pottsgrove Township

Mr. Taylor noted there is nothing new to report for Upper Pottsgrove Township.

West Pottsgrove Township

Mr. Gentile noted there has been contact with DEP regarding the bridge that crosses the Mantawny Creek.

**15. School District Updates**

Boyertown Area

No one was present.

Owen J. Roberts

No one was present.

Pottsgrove

No one was present.

Pottstown

No one was present.

**16. MCPC Update**

Mr. Cover noted the 2040 Montgomery County Grant Program and there is \$1M available annually for the next five years. Mr. Cover encourage the Montgomery County group to apply and applications are due March 1.

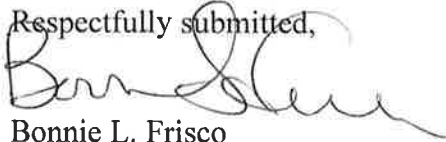
**17. Public Comment**

There was no public comment.

**18. Adjournment**

Mr. Weand moved to adjourn the meeting at 8:05 p.m. Mr. Soumis seconded the motion. The motion carried unanimously.

Respectfully submitted,



Bonnie L. Frisco  
Recording Secretary